

MASTER INTERLOCAL SERVICE AGREEMENT

THIS AGREEMENT is made and entered into by and between SOUTHWEST WASHINGTON REGIONAL TRANSPORTATION COUNCIL, (hereinafter "RTC"), a metropolitan planning organization established under federal law and regional transportation planning organization established pursuant to state law, and created by interlocal agreement effective July 1, 1992, and the CITY OF VANCOUVER, a municipal corporation duly organized pursuant to the laws of Washington, (hereinafter, "City").

WHEREAS, RTC and the City individually lack adequate personnel for each to do all required transportation planning work alone and seek to utilize the other's personnel and expertise when appropriate to increase efficiency; and

WHEREAS, the parties have the necessary personnel and expertise in combination and are willing to do said work for one another in consideration of the mutual covenants and agreements herein contained and pursuant to RCW 39.34.080, as applicable;

WHEREAS, this AGREEMENT has been authorized by the respective governing bodies of the City and RTC; now, therefore,

IT IS COVENANTED AND AGREED as follows:

1. The purpose of this AGREEMENT is to maximize the resources and expertise of the parties to increase efficiency in transportation planning.
2. RTC or the City shall provide one another those transportation planning services as requested of one another in work orders to implement this AGREEMENT to the same standards provided by RTC or the City in their respective capacities.
3. Each work order shall set forth the scope of work, rate of compensation, not to exceed amount, and timelines for completion for each project.

4. Such work orders shall be executed by the parties by the administrative agents, or designees, specified in this AGREEMENT:

For the City:

Director; Community and Economic Development Department;
or,
Director; Public Works Department

For RTC:

Transportation Director, Southwest Washington Regional Transportation Council

5. This AGREEMENT will be utilized by the City Departments: Community and Economic Development and Public Works Department; and, RTC.

6. Each party requesting service, covenants by executing a work order pursuant to this AGREEMENT that its requests for service are within the annual budget for that party or department and for that service.

7. All costs to party providing service for its labor assigned contractors and administrative expenses shall be recovered under a reimbursable work requisition number. All cost estimates shall include appropriate administrative overhead rates, applicable sales and business and occupation taxes, applicable liability insurance charges, and actual charges. Costs shall include actual direct labor and usage charges and any applicable overhead.

8. Upon completion of each reimbursable work requisition, the party requesting service agrees to pay the party providing service, the amount of the costs under the work order within 30 days of invoice. Both parties shall endeavor to timely pay all bills for service.

9. Both parties agree that in the performance of this AGREEMENT they shall comply with the provisions of RCW 39.34.080, as applicable.

10. Both parties agree that in the performance of this AGREEMENT they shall comply with all other applicable local, state and federal laws.

11. It is understood and agreed that each party will be responsible for its own negligence and will, to the extent of its negligence, indemnify and hold harmless the other party from any and all claims, losses, or causes of action, suits and actions in equity of any kind.

12. Each party agrees to hold the other party harmless from any and all bodily injury claims brought by employees of that party and expressly waives its immunity under the Ch 51 RCW, the Industrial Insurance Act, as to these claims which are brought against the other party; provided, that if City and RTC are both found to be negligent, each party's duty to indemnify shall be limited

to the extent of its negligence. The City and RTC waive transfer of rights of recovery (subrogation) against each other, their agents, representatives, directors, officers and employees for any claim arising out of acts, errors, mistakes, omissions in the provision of work or services under this AGREEMENT.

13. It is understood and agreed between the parties that this AGREEMENT shall not be assigned, transferred or any portion subcontracted hereunder by the either party without the prior written permission of the other party.

14. Any notices to be given under this AGREEMENT shall be delivered postage repaid and addressed to:

To RTC:

Regional Transportation Council
PO Box 1366
Vancouver, WA 98666-1366
Attn: Transportation Director

To the City:

CITY OF VANCOUVER
Director, Community and Economic Development Department;
and,
Director, Public Works Department
P.O. Box 1995
Vancouver, Washington 98668-1995

15. This AGREEMENT is intended for the benefit of the parties and is not intended to create third party beneficiaries.

16. The term of this AGREEMENT is for five (5) years from the date of execution by both parties. Either party may terminate this AGREEMENT upon sixty (60) days written notice. The parties agree to reimburse one another for the cost of services provided through the date of termination of this AGREEMENT.

17. This AGREEMENT is entered into pursuant to Chapter 39.34 RCW. Its purpose is as set forth in Section 1. Its term or duration is as specified in Section 16. Its method of termination is set forth in Section 16. Its manner of financing is described in Sections 2-8. No property shall be acquired pursuant to this Agreement which will need to be disposed of upon partial or complete termination of this Agreement.

18. The parties agree that there shall be two (2) signed originals of this AGREEMENT procured and distributed for signature by the necessary officials of RTC and the City. Upon



STAFF REPORT/RESOLUTION

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM:  Dean Lookingbill, Transportation Director
DATE: October 30, 2012
SUBJECT: **Vancouver and RTC Interlocal Service Agreement, Resolution 11-12-17**

AT A GLANCE - ACTION

The purpose of this resolution is to see RTC Board adoption of the Interlocal Service Agreement with the City of Vancouver to provide transportation planning services to utilize the other's personnel and expertise when needed.

INTRODUCTION

From time to time RTC and the City of Vancouver may individually lack adequate personnel for certain transportation planning projects and may seek to utilize the other's personnel and expertise when appropriate. The purpose of the attached Interlocal Service Agreement is to provide the mechanism to maximize the resources and expertise of each to increase efficiency in transportation planning.

POLICY IMPLICATION

Any projects or work activities undertaken under the agreement would be consistent with each agency's roles, responsibilities, and authorities. The activities undertaken would typically be for various technical transportation planning and analysis. Typically these include but are not limited to travel demand model analysis, transportation corridor studies, and data collection/analysis.

BUDGET IMPLICATION

Each project or work activity would be set forth by a scope of work, rate of compensation, not to exceed cost, and timelines for completion.

ACTION REQUESTED

Adoption of Resolution 11-12-17 "Vancouver and RTC Interlocal Service Agreement," which would authorize the RTC Transportation Director to enter into an interlocal agreement with the City of Vancouver.

ADOPTED this 6th day of November 2012,
by the Southwest Washington Regional Transportation Council.

SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

ATTEST:



Marc Boldt
Chair of the Board



Dean Lookingbill
Transportation Director

Attachment

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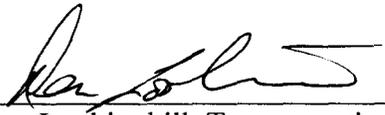
18. The parties agree that there shall be two (2) signed originals of this AGREEMENT procured and distributed for signature by the necessary officials of RTC and the City. Upon

execution, a copy of the executed original of this Agreement shall be posted on both parties' websites within ten (10) days of execution. Upon posting of the executed copies of this Agreement on both parties' websites, each signed original shall constitute an Agreement binding upon the RTC and the City.

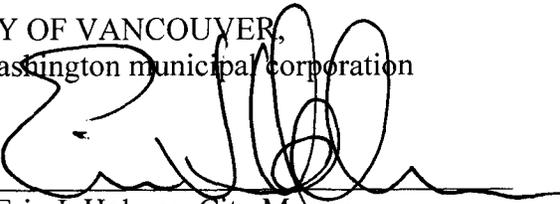
19. Acts taken in conformity with this AGREEMENT prior to its execution and filing are hereby ratified and affirmed.

IN WITNESS WHEREOF, the parties have set their hands this 8th day of October, 2012.

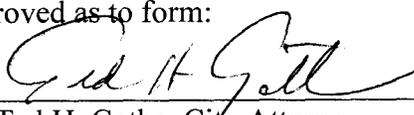
FOR SOUTHWEST WASHINGTON
REGIONAL TRANSPORTATION COUNCIL

By: 
Dean Lookingbill, Transportation Director

CITY OF VANCOUVER,
a Washington municipal corporation

By: 
Eric J. Holmes, City Manager

Attest:
By: 
R. Lloyd Tyler, City Clerk
By: Carrie Lewellen, Deputy City Clerk

Approved as to form:
By: 
Ted H. Gathe, City Attorney